



THE GAMBIA RIVER BASIN DEVELOPMENT ORGANISATION (OMVG)

NOTICE OF CALL FOR APPLICATIONS (AAFC)

Energy Project OMVG

Permanent staff of the National Monitoring Committees (CNS) and Local Committees Coordination and Monitoring (CLCS)

Under the OMVG Energy project, Member States decided to carry out, with the financial support of a plurality of donors (AfDB, World Bank, AFD, EIB, BOAD, KfW, IDB, KFAED, Exim Bank of China, etc.):

1. Hydroelectric development (HAE) Sambangalou on the Gambia River in Senegal with a retaining structure and a hydroelectric power plant with an installed capacity of 128 MW with an energy production of 402 GWh / year.
2. The electrical interconnection of the four OMVG Members States including 1677 km of power transmission line 225 kV, 15 transformer stations and two control centers, one on the site Kaleta and the site Sambangalou .

The Governments of The Gambia, Guinea, Guinea-Bissau and Senegal have received from the African Development Fund financing (ADF), the Islamic Development Bank (IDB) and the West African Development Bank (BOAD) to cover part of the costs of implementing the OMVG Energy project, and intends to use part of the sums granted to finance the contracts of permanent staff of the national monitoring Committees (CNS) and local Committees coordination and monitoring (CLCS).

The High Commissioner (HC) OMVG, Building owner and executing agency of the project, recruiting a Project Management Unit (PMU) to monitor the energy project during the construction phase. The PMU is attached to the Department of Studies, Planning and Regional Infrastructure (DEPIR) HC. As part of the role of delegated project OMVG, the PMU in charge:

- (i) coordination, planning and monitoring of the implementation of the project components, including the environmental and social management;
- (ii) monitoring and evaluation, including the environmental and social monitoring, and control activities;
- (iii) administrative, financial and accounting;
- (iv) OMVG assisting in the launch of tendering and procurement;
- (v) and the Secretariat of the Consultative Monitoring Committee (SAC) established under the Energy project.

To ensure the involvement of various stakeholders of the project, the Council of Ministers OMVG authorized the Office to create the following monitoring bodies, coordinated by the PMU: 1) A National Monitoring Committee (CNS), set up in each member State OMVG for monitoring and supervision of field activities, administrative facilitations and environmental monitoring at the national level. 2) Sixteen Local Coordination Committees and Monitoring (CLCS), set up in local communities affected by the project, and under the guidance of CNS.

This call for proposals aims to recruit personnel to be assigned in these Committees. Vacancies are listed below:

For the four CNS:

1. Four Team Leaders Project CNS (M / F): one by CNS
2. Four Accounting CNS (M / F): a CNS by
3. Four assistant (s) direction of CNS (M / F): one by CNS

Note: Coordinators of the four CNS are already designated.

For sixteen CLCS:

4. Sixteen Facilitators / trainers of CLCS: one by CLCS
5. Sixteen Secretaries of CLCS: one by CLCS
6. Sixteen CLCS communication agents (H / F): a by CLCS
7. Sixteen accounting Agents / Administrative CLCS (H / F): a by CLCS

Post distribution:

- Each NSC will be affected: a project team leader, an accountant, an assistant and a direction.
- Each CLCS will be affected: a Facilitator / trice, a Secretary, a Communications Officer and an Accounting / Administrator.

Duration of recruitment:

- The positions assigned at the CNS are recruited for a period of twelve (12) months, renewable up to fifty (50) months, if the performance of the candidate are satisfactory.
-
- The affected positions at the four (4) of the CLCS Sambangalou tank are recruited for a period of twelve (12) months, renewable up to forty-two (42) months, if the performance of the candidate are satisfactory.
-
- The positions assigned in the twelve (12) of the CLCS interconnection network sites are recruited for a period of twelve (12) months, renewable up to thirty (30) months, if the performance of the candidate are satisfactory.

Place of employment:

- Personal CNS four will be assigned to the project offices in four countries: Banjul, Bissau, Conakry and Dakar.
-
- The staff of four (4) of the CLCS Sambangalou tank will be affected in Guinea (3 CLCS) and Senegal (1 CLCS).
-
- The staff of twelve (12) CLCS will be affected in the Gambia (2 CLCS), Guinea (4 CLCS), Guinea-Bissau (2 CLCS) and Senegal (4 CLCS).

For these jobs, the profile of the ideal candidate, and required detailed benefits are specified in the terms of reference (TOR) available on the website OMVG at: www.omvg.org and at the offices of the National Units OMVG in each member country.

The OMVG High Commissioner by this call for applications hereby invites interested candidates to apply to provide the services described above. Applicants must provide information demonstrating their capabilities and experience that they are qualified to perform (motivation letter and detailed CV as downloadable format on the site OMVG (www.omvg.org))

The eligibility criteria will comply with the "Rules and Procedures for Use of Consultants" of the African Development Bank (May 2008, revised in July 2012), which are available on the website of the Bank at: <http://www.afdb.org>.

Interested applicants may obtain further information from Monday to Thursday from 9:00 to 16:00 and Friday from 9:00 to 13:00 at the address below: CTIMM Building, 5th floor, located on the 5D Ouakam Road, Mermoz, Dakar, Senegal BP 2353 - CP: 18524 - Dakar PR, Tel. : +221 33 859 28 40, Fax: +221 33 822 59 26, Email: Mrs. Aïssatou Faye SOW (afayesow@omvg.sn), Miss Aïssatou FALL (afall@omvg.sn) And Ms. Fatimata Ly KANE (flykane@omvg.sn).

The candidate (s) selected (s) will be affected (s) in member countries OMVG as indicated above (Place of employment).

The application must include:

- a cover letter;
- a curriculum vitae annexed with certificates justifying experience;
- a certified copy of the passport or national identity card;
- certified copies of qualifications obtained;
- two (02) recent passport photographs.

Applications should be sent by email to omvg@omvg.sn with copies to Ms Aïssatou Faye SOW (afayesow@omvg.sn), Miss Aïssatou FALL (afall@omvg.sn) And Ms. Fatimata Ly KANE (flykane@omvg.sn); or mail to one of the mailing addresses listed below, no later than **June 23, 2017 at 12:00 (GMT)** and specifically address the cover letter mentioning the title of the job in question. The postmark will prevail.

The envelope should be marked: **REF.: OMVG/HC/RECRUITMENT CNS-CLCS/05/2017 (OPEN IN COMMITTEE)**. It must bear any particular mention.

Attention: Mr. The High Commissioner
Organization for the Development of the Gambia River (OMVG)
Building CTIMM 5th Floor, 5D, Mermoz, located on the Route de Ouakam
BP 2353- Dakar RP
Phone: +221 33 859 28 40
Fax: +221 33 822 59 26

Or:
Attention: Mr. The High Commissioner
Head office of the National Unit OMVG
Ministry of Environment, Climate Change and Natural Resources
Dept. of Environment GIEPA House, 48 Kairaba Avenue, Kanifing Municipality, Banjul, The
Gambia Tel: (220) 980 32 12, 266 13 55

Or:

Attention: Mr. The High Commissioner
Head office of the National Unit OMVG Guinea
Ministry of Energy and Water
S / c of the National Cell OMVG
Conakry - Kaloum, BP 1217

Or:

Attention: Mr. The High Commissioner
Head office of the National Unit OMVG Guinea-Bissau
Ministry of Energy and Natural Resources
Palacio do Governo, Bissau

Or

Attention: Mr. The High Commissioner
Head office of the National Unit OMVS- OMVG Senegal
Ministry of Water and Sanitation
CTIMM Building, 2nd Floor, 2D, Mermoz, located on the Route de Ouakam, Dakar.

Only selected candidates will be contacted.

Detailed descriptions for publication on the OMVG website (one PDF file per job)
Also add a model CV and a model application letter to the website

1. LCMC Secretaries

The LCMC Secretary will provide assistance to the half-time LCMC Facilitator and ensure the secretarial services for all LCMC activities. Working under the operational responsibility of the LCMC Facilitator, and the functional responsibility of the PMU (methods, technical monitoring, etc.), the LCMC Secretary will coordinate with the members of the LCMC and NMC, on-site stakeholders and those involved more generally in the Energy Project.

Main tasks and activities:

Assist the half-time LCMC Facilitator and NMC Project Team Leader: update the contact details of Energy Project stakeholders at the site. Help manage activities and manage schedules. Organise and prepare LCMC meetings (invitations to attend, preparing files, booking rooms, etc.), etc.

Organise and coordinate internal and external information, which may sometimes be confidential, related to LCMC and PMU activities. Draft LCMC meeting minutes. Draft reports on information and consultation sessions, collect, file, archive and pass on information. Update and archive documents intended for public information and consultation. Help collect and pass on monitoring and evaluation information. Deal with incoming and outgoing correspondence. Type, record, file and send outgoing correspondence in electronic format: memos, reports, emails, etc.

Help set up the filing and archiving system (paper and electronic) for the LCMC. File Energy Project documents at LCMC level.

Help track specific files and events (communication, etc.).

Qualifications and professional experience: A two-year diploma in secretarial services or management, or equivalent, preferably completed with a third year of study (bachelor's degree). Five years of professional experience in a secretarial role; versatile secretarial experience in an entity or project comparable to the Energy Project during the last eight years.

Main skills: Technical and relational skills corresponding to the position. Fluent in the official language of the country concerned (French, English or Portuguese) and in a national language used on the site concerned.